

26th April 2022

Dear Varndean Families

The Year 9 parent teacher consultation evenings are scheduled for **Wednesday 4th and Thursday 5th May**. The evenings will provide you with the opportunity to discuss your child's progress with their subject teachers.

The evenings will run from 4.30 to 7.30pm, each appointment will be 5 minutes long and will be held by telephone call. It is vital that appointments run to and stick to time and to make this easier we have split the appointments over two evenings to reduce the chance of delays. This means that different subject teachers will be available on different evenings and, with a few exceptions, core subjects (English, Maths, Science and P.E. GCSE) will be on Wednesday and other subjects on Thursday. Please note that English appointments with Ms Gillam will be available on Thursday only, and Spanish appointments with Mrs Huggett will be on Wednesday only.

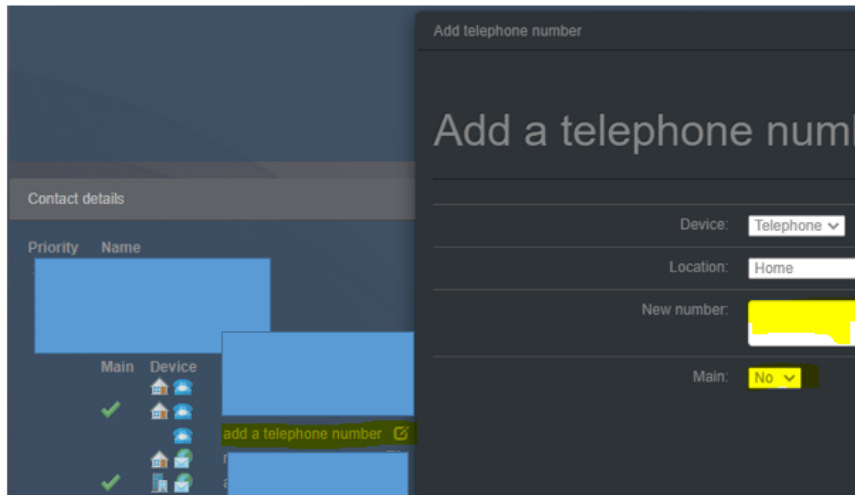
As usual, appointments will be made using Varndean Plus and can only be made by parents/carers who elected to be listed as Priority 1 on our database. This will ensure there are sufficient appointments for the maximum number of families. Please note that there will not be appointments for Core PE or philosophy - should you wish to speak to these teachers please contact them via email (addresses are available on the school website).

Teachers will contact parents on the 'Main' telephone number we have listed for the parent who makes the booking. You can check and amend this number in Varndean Plus by going to the 'Personal Details' page which is listed under the 'General' menu tab. The 'Main' telephone number for a contact is indicated with a green tick. To change your main contact number, simply add the telephone number using the highlighted fields below and set it as 'Main'.

Varndean School
Balfour Road,
Brighton, BN1 6NP
Headteacher Shelley Baker

Tel 01273 561 281
Email school@varndean.co.uk
Twitter [@VarndeanSchool](https://twitter.com/VarndeanSchool)
www.varndean.co.uk





Varndean Plus will be open to book appointments at **7pm on Thursday 28th April** and close at **8am on Tuesday 3rd May**. Please only make one booking per subject.

If you have any questions about the arrangements or additional requirements then please contact your child's school base.

Yours sincerely

Gareth Hughes
Deputy Headteacher