

9th November 2021

Dear Varndean Families

The year 11 parent teacher consultation evening is scheduled for **18th November 2021**. The evening will be face to face and will provide you with the opportunity to discuss your child's progress and the outcomes of any recent PPEs with their subject teachers.

The evening will run from 4.30 to 7.30pm and each appointment will be 5 minutes long. Should issues arise that need longer discussion then further appointments can be requested following the evening.

As usual, appointments will be made using Varndean Plus and can only be made by parents/carers who elected to be listed as Priority 1 on our database. This will ensure there are sufficient appointments for the maximum number of families. Please note that there will not be appointments for Core PE or philosophy - should you wish to speak to these teachers please contact them via email (addresses are available on the school website).

Varndean Plus will open to book appointments at 7pm on Thursday 11th November and close at midnight on Sunday 14th November. Please only make one booking per subject.

If you have any questions about the arrangements or additional requirements then please contact your child's school base.

Yours sincerely

Gareth Hughes
Deputy Headteacher

